



ISZTK – Cultural and Art Scholarship

2024/2025/1 semester

The Faculty Scholarship Committee of the Faculty of Primary and Pre-School Education of Eötvös Loránd University (hereinafter: ELTE) (hereinafter: KÖB) announces an application for the 2023/2024/2 semester for the award of **Cultural and Art Scholarships** based on § 96 (6), § 97, § 105. and § 109/A of the [ELTE Student Requirements System](#).

AIM OF THE APPLICATION

Support for students who regularly take part in cultural activities (choir, creative work, participating in concerts, etc.)

ELIGIBLE PERSONS

All students who are enrolled full-time in a state-funded or self-financed course and have active status. Scholarships may be awarded to students who are involved in cultural or artistic activities beyond their studies.



Cultural and Art Scholarships are available in the following categories:

Category		Document to be attached	Amount of scholarship available per month
Activities carried out professionally	Artistic/cultural participation in events	Proof of participation in an event AND a recommendation from a professor/organizer	20 000.- Ft
	Competition results (I.-II.-III. place or special award)	Proof of placement in the competition. (In case of group competition, proof of individual participation.)	20 000.- Ft
	Participation in a competition without achieving place	Proof of participation in the competition AND a recommendation from a professor/lecturer. (In case of group competition, proof of individual participation.)	15 000.- Ft
Other activities	Performed in an association/organization/ensemble	Certificate of membership of an association/organization OR recommendation from a tutor/professor.	15 000.- Ft
	Individual cultural/artistic activity	Recommendation from a professor/teacher.	15 000.- Ft

There can be a maximum of 2 years between the events specified in the category and the submission of the application.



WHERE, WHEN AND HOW TO SUBMIT YOUR APPLICATION

The application form can be submitted via the study system (Neptun), via the application template in the "Applications" submenu of the "Administration" menu, **from 01st of September 2024, 08:00 (8 AM) to 08th of September 2024, 23:59 (12 PM).**

The submission of (missing) documents is **from 08th of September 2024, 08:00 (8AM) until 15th of September 2024, 23:59 (12 PM).** No new applications may be submitted during this period. Failure to meet the deadline is void.

The documents proving the activity must be uploaded to Neptun in **JPG, PDF, JPEG, PNG, JFIF** format. Any document uploaded in a different format (doc, docx) and size will be rejected by the KÖB. Documents in languages other than Hungarian must be accompanied by a translation by the applicant or a professional translator.

REPORTING OBLIGATION

The scholarship is awarded for 4 months. At the end of the four months, the applicant must submit a written report on the activity. **The written report must include a description of the activity, its purpose, the category in which the scholarship was awarded, and the progress made in the field during the semester, in one page.** The report must be submitted to the Neptun study system **by 23:59 (12 PM) on 25th of November 2024.** The submission of the (missing) report is **until 1st of December 2024, 23:59 (4 PM).**

The report should be **ONE page** (A/4), in Times New Roman font, 12-point font size, justified, 1.5-point line spacing and must contain a dating and the signature of the professor. If the applicant fails to upload the report faultless, the KÖB will obligate the student to refund the scholarship and will exclude the applicant from the next semester's application.

The applicant must upload the report in **JPG, PDF, JPEG, PNG, JFIF formations.** Other formations (.doc, .docx) will be automatically denied by the KÖB.

The professor must fill the report with their own handwritten signature, which means the committee is not obliged to accept signatures which marked by own hand and cut in by imagine editor signature. Without the signature the committee is not obliged to accept the report.

Application procedure:

<p>Application period</p>	<ul style="list-style-type: none"> You must submit your application by the closing date (see where, when, and how to apply). An application is considered as submitted if it is listed under the tab "Submitted applications" in the Neptun - Administration menu - Applications menu. This deadline is forfeiture, so failing to comply your application by the closing date means you can't apply to the application that semester.
<p>The completion of the (missing) documents</p>	<ul style="list-style-type: none"> You can only upload missing documents ONCE. No new applications may be submitted during this period. If the student does not finalize the application by the end of the deadline (the application period), the Commission will assess the application based on its current content. Only certificates uploaded using the Attachment button next to each field will be taken into consideration by the Commission. Documents uploaded to Documents (in Neptun) but not attached to the application by the student using the Attachment button will not be taken into consideration by the Commission.
<p>Evaluation</p>	<ul style="list-style-type: none"> The evaluation and aggregation of the applications is carried out by the Steering Committee appointed by the KÖB, but the final decision is made by the KÖB. The application will be assessed by the KÖB based on the activity listed in the Neptun application. A student who has already received a scholarship for the activity listed in his/her application may not submit an application.



Appeal	<ul style="list-style-type: none">• The decision may be appealed within 15 days of the official notification, which must be submitted to the ELTE Chancellery, Legal, Administrative and Public Procurement Directorate (1056 Budapest, Szerb utca 21-23.), marked "For the Student Legal Appeal Committee".
Bank Transfer	<ul style="list-style-type: none">• The scholarship, supporting the application will be paid to the student for 4 months. In March 2024, 2 monthly scholarships will be awarded, and one monthly scholarship each in April and May 2024.• The amounts described above may be varied by the Committee. If the payment would exceed the amount that can be used from the budget, the Faculty Scholarship Committee will reduce the amount of the grant by a percentage/range that is within the available budget!• Payment of the grant awarded can only be made if the applicant's (default) bank account number, tax identification number and place of residence (permanent address in Neptun) are entered in Neptun. In the absence of any of these data, payment will not be possible. If the applicant fails to enter or correct the data required for payment in Neptun by the third payment attempt, he/she will lose the right to the scholarship awarded. (ELTE Student Requirements System 97. § (9) paragraph)



Reporting obligation	<ul style="list-style-type: none">• The applicant must submit his/her report by the end of the reporting period (see Reporting obligations). The application is considered as submitted if it is listed under the tab "Submitted applications" in Neptun - Administration menu - Applications.• If the applicant fails to upload his/her report, the KÖB will obligate the student to repay the scholarship and will exclude him/her from the next semester.• The applicant must upload the report in JPG, PDF, JPEG, PNG, JFIF formations. Other formations (.doc, .docx) will be automatically denied by the KÖB.
The completion of the (missing) report	<ul style="list-style-type: none">• You can only upload the missing report ONCE.• No new applications may be submitted during this period. <p>If the student does not finalize the report by the end of the deadline (the application period), the Commission will assess the application based on its current content.</p> <ul style="list-style-type: none">• Only certificates uploaded using the Attachment button next to each field will be taken into consideration by the Commission. Documents uploaded to Documents (in Neptun) but not attached to the application by the student using the Attachment button will not be taken into consideration by the Commission.



The applicant declares, under penalty of criminal liability, that the information provided on the application form is true and that the supporting documents enclosed are authentic. You acknowledge that the Faculty of Primary and Pre-School Education will take disciplinary action against you if you provide false information and that this will result in the termination of your student status.

For other information and questions about the applications, please contact Barnabás Magyar, the Applications Officer at palyazat@tokhok.elte.hu.

ELTE Faculty of Primary and Pre-School Education Faculty Scholarship Committee