

# **Hungarian National Higher Education Scholarship for the 2025/2026 academic year**

## **PURPOSE**

The purpose of this scholarship is to provide financial recognition and support to students with outstanding academic performance and exceptional professional achievements. The Minister responsible for education awards the National Higher Education Scholarship for the 2025/2026 academic year to such students.

## **GENERAL INFORMATION**

Full-time (daytime schedule) students in bachelor's, master's, or undivided programs—regardless of their form of financing—can apply for the National Higher Education Scholarship. **At the Faculty of Primary and Pre-School Education (TÓK), a total of 5 students can receive this scholarship.**

The scholarship is awarded by the Minister responsible for education based on faculty rankings; ELTE only makes recommendations. The scholarship is granted for one full academic year (**10 months**), amounting to **40,000 HUF per month**, according to Section 114/D (1) c) of the Higher Education Act (Nftv). Scholarships awarded for the 2025/2026 academic year can only be disbursed during that academic year. If the applicant's legal status ends or is suspended according to Section 59 (1) of the Nftv, the scholarship payments will also cease. Receiving this scholarship does not exclude the students from receiving other scholarships.

## **ELIGIBILITY – Who Can Apply?**

A applicant is eligible if they:

- Are enrolled full-time (daytime) in a bachelor's, master's, or undivided program at TÓK, either as a state-funded or self-funded student,
- Have had active student status for at least two semesters,
- Have earned at least 55 credits by the time of application submission.

Students finishing their studies at ELTE in the current (Spring 2024/2025) semester may also apply if they are applying for admission to an ELTE master's program for the upcoming semester (Fall 2025/2026). They can only receive the scholarship if they continue their studies at a higher education institution and maintain active student status.

**Exclusion Criteria for Application:**

- 1) When submitting the National Higher Education Scholarship Application, the applicant is required to declare—under penalty of perjury—that they are not submitting any documents verifying activities or achievements that were already used in a previously awarded National Higher Education Scholarship application. This declaration must be attached to the application using the designated official form specifically created for this purpose. If the Evaluation Committee detects any verifiable irregularities during the assessment process, the application will be disqualified. → This is the purpose of the form titled "Declaration," which all applicants are required to complete and submit.
- 2) An uncorrected, unsatisfactory result on a final exam or a partial module exam disqualifies the application. → Successful completion of courses can be verified by attaching screenshots from the "Gradebook" tab of the Neptun electronic academic records system, showing the course completion records for each semester. It is important to submit screenshots that clearly display the results of all courses from all semesters.

**PLACE, TIME AND METHOD OF SUBMISSION** – Where, When, and What to Submit  
Applications can only be submitted through the academic system (Neptun) using the designated application form available under the "Administration" menu, in the "Requests" - "Available Request Forms" submenu. The request will be available under the name "National Higher Education Scholarship – 2025/26" starting from June 3, 2025, at 8:00 a.m.

**Final deadline for submission: July 3, 2025, at 8:00 a.m. (Thursday)**

**Correction period: July 5, 2025, 8:00 a.m. (Friday) – July 7, 2025, 8:00 a.m. (Saturday)**

**In the case of corrections, please send the documents to the following email address:**

**[tanulmanyi@tokhok.elte.hu](mailto:tanulmanyi@tokhok.elte.hu)**

**FAILURE TO COMPLY WITH DEADLINES WILL RESULT IN LOSS OF RIGHTS!**

**ADDITIONAL IMPORTANT INFORMATION**

- The evaluation criteria and points system of the application include those documents that may be submitted as attachments and with which the applicant can verify each eligibility category. The documents must be submitted in electronic form, as a file attached to the Neptun request (in JPG, PDF, JPEG, PNG, JFIF format, etc.). Documents uploaded in a different format (.doc, .docx) are not required to be accepted by the Committee.
- **For documents not in Hungarian, a translation prepared either by the applicant or a professional translator must also be uploaded. These documents must be uploaded by the applicant according to the instructions in the previous point and in the aforementioned acceptable formats.**
- Only the certificates uploaded using the “Attach” button next to each relevant field can be taken into account by the Committee. Documents that are uploaded to the “Document Repository” but not attached to the request using the “Attach” button will not be considered by the Committee. The applicant can only receive points for a status or condition that is both indicated on the electronic form and properly verified in accordance with the call for applications.

**For all documents, only signatures written by hand are acceptable. The signature must be clearly visible and legible on the electronic document. Electronically certified documents are only acceptable if their authenticity is verifiable.** The Committee is not required to accept documents with other types of certification, such as those signed with “s.k.” or those with pasted-in signatures inserted using a screenshot tool.

- **The evaluation of the application will be based solely on the submitted, authenticated documents.**
- Each uploaded document must not exceed 2MB in size.
- Documents must be uploaded to the appropriate designated fields in the electronic form. Only those documents that are uploaded to the correct field can be taken into account during the evaluation process.
- **The Committee may request the original version of any uploaded document at any time.** Uploading false documents will result in disciplinary action.

Applications received by the deadline will be ranked by the Study Committee, and the results will be sent via email to the applicant students by July 9, 2025 (Wednesday). Access to the

ranking list – upon request – will be provided in electronic form between July 14, 2025 – July 15, 2025.

### **REQUIRED DOCUMENTS**

The following must be attached to the application:

- Criminal law declaration form,
- At least one and at most three (subject) instructor recommendations
- An internship supervisor recommendation,
- Academic results per semester downloaded from the electronic academic records system (*Academic Averages* tab),
- Course completion records per semester downloaded from the electronic academic records system (*Gradebook* tab), • A professional CV.

Missing these documents renders the application invalid!

## **List of Additional Criteria and Submittable Documents for the National Higher Education Scholarship Application**

### **I. ACADEMIC ACHIEVEMENTS**

**The evaluation of academic performance is primarily based on the weighted grade point average achieved in the 1st and 2nd semesters of the 2024/2025 academic year; however, the committee also takes into account the academic performance of previous semesters.**

The maximum score available under this category is 12 points. In the case of applicants pursuing multiple programs simultaneously at the Faculty, the average must be calculated jointly.

#### Verified documentation required to certify the criteria:

An extract from the applicant's academic transcript (gradebook) is required, showing the averages calculated by the Academic Office for all completed semesters.

#### Scoring:

weighted average	score
4,91-5,00	12 points
4,81-4,90	11 points
4,71-4,80	10 points
4,61-4,70	9 points
4,51-4,60	8 points
4,41-4,50	7 points
4,31-4,40	6 points
4,21-4,30	5 points
4,11-4,20	4 points
4,01-4,10	3 points
4,00-or below	0 point

The grade average for each semester is calculated by the Academic Office after all grades have been entered into the Neptun system. Only those grades that are recorded in Neptun by the specified application deadline can be taken into account in the evaluation semester.

During the evaluation process, the decision-making committee can only consider academic results that are recorded by the end of the exam period, that is, by the **5th of July, 2024**.

## II. LANGUAGE PROFICIENCY

Only one language exam can be awarded points per language (based on the highest level attained). Points **can only be awarded for complex, accredited language exams**, up to a total of 9 points. If the **same language exam was previously submitted and used in a successful application for the Republic Scholarship or the National Higher Education Scholarship at the faculty, it cannot be used again for a future application.**

An advanced-level language final exam (B2 – formerly intermediate), not taken as an admission requirement, qualifies as a complex (formerly Type C) state-recognized language exam. In a given foreign language, separate oral (formerly Type A) and written (formerly Type B) exams of the same level together qualify as a complex (formerly Type C) exam. For Hungarian citizens or dual citizens (where one nationality is Hungarian), a language exam in Hungarian cannot be taken into account. No points can be awarded for language knowledge that is listed as an admission requirement in the training and output requirements of the applicant's study program.

### Authenticating documents for meeting the criteria:

On the application platform, the student must indicate the language in which the exam was taken and the level obtained (basic, intermediate, or advanced). **To verify language proficiency, a scanned copy of the language certificate(s) must be uploaded.**

If the student is graduating in the 2024/25 academic year in a field of foreign language education and has completed the Bilingual Teaching Module, resulting in a C1-level complex language exam, but has not received the diploma or the language exam certificate by the application deadline, the student must upload proof of semester-by-semester course completion, downloaded from the "Gradebook" tab of the electronic academic registry system.

### Scoring:

B2, complex:	4 point
B2, complex with professional focus:	4 points
C1, complex:	7 points
C1, complex with professional focus:	7 points
C2, complex:	8 points

**Maximum achievable score: 9 points**

## III. PROFESSIONAL ACTIVITY

### 1. PARTICIPATION IN OTDK

Authenticating documents required to verify the criteria: To certify participation in OTDK, the following must be uploaded:

- the original document verifying the competition result (e.g., certificate or diploma),
- a detailed description of the research activity,
- a recommendation or certification from the supervising instructor, including academic authentication, signature, and date.

Formal requirements for the detailed description of the research activity: The description must be a minimum of TWO pages (A4), using Times New Roman font, size 12, justified alignment, and 1.5 line spacing. If the applicant fails to comply with these requirements, the Committee is not obligated to accept the submission.

Scoring:

First place:	12 points
Second place:	11 points
Third place:	10 points
Certificate of participation or commendation (not ranked):	8 points

## 2. PARTICIPATION IN TDK

Authenticating documents required to verify the criteria: To certify participation in TDK, the following must be uploaded:

- the original document verifying the competition result (e.g., certificate or diploma),
- a detailed description of the research activity,
- a recommendation or certification from the supervising instructor, including academic authentication, signature, and date.

Formal requirements for the detailed description of the research activity: The description must be a minimum of ONE page (A4), using Times New Roman font, size 12, justified alignment, and 1.5 line spacing. If the applicant fails to comply with these requirements, the Committee is not obligated to accept the submission.

Scoring:

First place:	8 points
Second place:	7 points
Third place:	6 points
Certificate of participation or commendation (not ranked):	4 points

## RESEARCH ACTIVITY

Authenticating documents required to verify the criteria: To certify research activity, the following must be uploaded:

- a detailed description of the research activity,
- a recommendation or certification from the supervising instructor, including academic authentication, signature, and date.

Formal requirements for the detailed description of the research activity: The description must be a minimum of ONE page (A4), using Times New Roman font, size 12, justified alignment, and 1.5 line spacing. If the applicant fails to comply with these requirements, the Committee is not obligated to accept the submission.

Scoring:

Research activity within a faculty or subject-specific research group:	3 points
Verified independent research activity (not related to the thesis):	3 points
Participation in organized research beyond mandatory courses under the supervision of an instructor:	1 point



#### **4. DOMESTIC OR INTERNATIONAL PUBLICATION**

Authenticating documents required to verify the criteria: To certify a domestic or international publication, the following must be uploaded:

- a detailed description of the activity confirming the publication,
- a recommendation or certification from the supervising instructor, including academic authentication, signature, and date.

In addition to the above, depending on the category, the following must also be uploaded to verify the publication:

- For journals/professional magazines/edited volumes published online: the cover page AND the table of contents,
- For online publications not appearing in a journal/professional magazine/edited volume: the full article,
- For printed editions: the table of contents AND a certification from the editor of the journal/magazine/edited volume that includes the exact title, publication date, etc., as well as a certificate from the publisher stating the volume/book/journal number, date of publication, and relevant content information. (The Committee does not count images or attachments when determining the page count.)

For non-Hungarian language documents, a translation by the applicant or a certified translator must also be uploaded.

Formal requirements for the detailed description of the publication: Must be a minimum of ONE page (A4), using Times New Roman font, size 12, justified alignment, and 1.5 line spacing. If the applicant fails to comply with these requirements, the Committee is not obligated to accept the submission.

Scoring:

a) In scientific and artistic (professional) journals or edited volumes (published or pending publication):

➤ Individual publication:

1–3 pages (e.g., communication, review, critique, conference report):	1 point
4–15 pages:	2 points
Over 16 pages:	3 points

➤ Co-authored study:

1–3 pages (e.g., communication, review, critique, conference report): 0 points

4–15 pages: 1 point

Over 16 pages: 2 points

➤ Literary and/or professional translation (individual): 3 points

➤ Literary and/or professional translation (co-authored): 2 points ➤ Text

editing/publishing of original works: 4 points **b)**

Individual volume/book (scientific work): 0 points

**c)** Co-authored volume/book (scientific work): 5 points

**d)** Translation of a volume/book (individual): 6 points

**e)** Translation of a volume/book (co-authored): 3 points

**f)** Editing of a scientific volume/book/journal: 2 points

## 5. DOMESTIC OR INTERNATIONAL PRESENTATION

If a presentation given at a scientific conference (excluding OTDK/TDK) is also published in the conference proceedings, points cannot be awarded for both categories. In the points calculation, the category with the higher score should be taken into account.

### Authenticating documents verifying the criteria:

To verify a domestic or international presentation, the following must be uploaded:

- A detailed description of the activity verifying the presentation,
- A certificate from the conference organizer, authenticated with a signature and date, ●
- A photocopy of the conference poster or program booklet.

For documents not in Hungarian, a translation by the applicant or a professional translator must also be uploaded alongside the original.

### Formal requirements for the detailed description of the presentation:

It must be at least ONE page in length (A4), using Times New Roman font, size 12, justified alignment, and 1.5 line spacing. If the applicant does not prepare the description according to these requirements, the Committee is not obliged to accept it.

Scoring:

Presentation at a scientific conference in Hungarian	3 points
Presentation at a scientific conference in a foreign language	4 points
Presentation at an institutional scientific forum	2 points
Presentation on a professional topic at another type of forum	1 point

**6. DEMONSTRATOR OR DEPARTMENTAL WORK**

Authenticating documents verifying the criteria:

To verify demonstrator or departmental work, the following must be uploaded:

- A recommendation from the supervising instructor or the head of the department, authenticated with a signature and date,
- The demonstrator reports submitted during the 2024/25 academic year,
- The number of working hours documented in the submitted and approved demonstrator reports for the 2024/25 academic year.

Scoring: 2 points; maximum 4 points.

**IV. PUBLIC, SPORTS, AND OTHER ACTIVITIES**

**1. PUBLIC ACTIVITY**

Authenticating documents verifying the criteria:

To verify public activity, the following must be uploaded:

- A recommendation from the President of the Student Government, stamped with the HÖK seal, signed, and dated.
- For other types of public activity, a document verifying the activity, authenticated with a signature and date.

Scoring:

- President, committee president: 4 points

- Coordinator (referent): 3 points
- Member: 2 points
- Other individual activity: custom scoring

## **2. SPORTS ACTIVITY**

### Authenticating documents verifying the criteria:

To verify outstanding sports activity or performance, the following must be uploaded:

- The original document or certificate confirming the competition result,
- A detailed description of the outstanding sports activity or achievement,
- A recommendation or certificate from the supervising university instructor, authenticated with a signature and date,
- A recommendation or certificate from an external coach supervising the sports activity, authenticated with a signature and date.

Formal requirements for the detailed description of the sports activity or performance: It must be at least ONE page long (A4), using Times New Roman font, size 12, justified alignment, and 1.5 line spacing. If the applicant does not comply with these requirements, the Committee is not obliged to accept the description.

### Scoring:

- Member of the Olympic team, 1st–3rd place at continental or world championships: 12 points
- Member of the Olympic team, 4th–6th place at continental or world championships: 11 points
- 1st–3rd place at national championships organized by a national federation: 10 points
- 4th–6th place at national championships organized by a national federation: 8 points

## **3. OTHER PROFESSIONAL, SOCIAL, OR CULTURAL ACTIVITIES**

Other outstanding professional, social, or cultural activities that are not related to an official position (i.e., do not involve compensation) and are not part of academic obligations.

Authenticating documents verifying the criteria:

To verify such activities, the following must be uploaded:

- A detailed description of the outstanding professional, social, or cultural activity,
- A recommendation or certificate from a faculty member, authenticated with a signature and date.

Formal requirements for the detailed description:

It must be at least HALF a page (A4), using Times New Roman font, size 12, justified alignment, and 1.5 line spacing. If the applicant does not comply with these requirements, the Committee is not obliged to accept the description.

Scoring: 3 points per activity

## **METHOD OF RANKING**

If multiple applicants have the same total (final) score, the ranking will be determined based on the scores awarded in Section III: Professional Activity.

If a tie still remains, ranking will be based on the academic performance score awarded in Section I: Studies.

## **APPEALS**

**An appeal may be submitted against the decision until 23:59 on Thursday, July 24, 2025, calculated from the date of the official notification.**

Students must send their appeal requests exclusively via email to: [hjb@kancellaria.elte.hu](mailto:hjb@kancellaria.elte.hu)

Appeals sent by postal mail or submitted in person will not be accepted.

## **PAYMENT**

- The scholarship awarded through the application will be granted to the student for a period of 10 months.
- Payment of the awarded support can only be made if the applicant's default bank account number, tax identification number, and permanent address (as recorded in Neptun) are available in the system.

If any of these required details are missing, the payment cannot be processed. If the applicant fails to enter or correct the necessary information in Neptun by the third payment attempt, they will lose eligibility for the awarded scholarship.

(Student Requirements System, §97 (9))

## **CONTACT**

Questions related to submitting the application or the evaluation process can be sent to:

[tanulmanyi@tokhok.elte.hu](mailto:tanulmanyi@tokhok.elte.hu)

The ELTE TÓK Student Union wishes you the best of luck with your application!

Budapest, 05. 30. 2025.

