

ISZTK– Scientific Demonstrator Scholarship**2025/2026/2 semester**

The Eötvös Loránd University (henceforth: ELTE) Faculty of Education and Early Childhood Educations (henceforth: Faculty) Faculty Scholarship Committee (henceforth: KÖB) announces a call for applications for **Scientific Demonstrator Scholarships** in accordance with ELTE Academic Regulations for Students (henceforth: ARS) § 96 (6) paragraph, § 97 and § 101.

PURPOSE OF THE APPLICATION

The purpose of the application is to support students of the Faculty who perform support work and activities alongside their studies, help their fellow students with tutoring, and hold study groups.

ELIGIBLE STUDENTS

All students who are enrolled in full-time, state-funded or self-funded programs and have active status are eligible to apply. Scholarships are available to students who, in addition to meeting the curriculum requirements, assist the work of the departments, tutor their fellow students, or hold study groups.

Applications for demonstrator positions can be submitted to the following departments:

- Department of Digital Pedagogy (4 people)
- Department of Music and Singing (5 people)
- Department of Foreign Languages and Literature (4 people for English, 4 people for German)
- Library (5 people)
- Department of Hungarian Language and Literature (5 people)
- Department of Mathematics (5 people)
- Department of Education (6 people)
- Department of Social Sciences (4 people)
- Department of Natural Sciences (4 people)
- Department of Physical Education (4 people)
- Department of Visual Education (4 people)
- Dean's Office (2 people)



- Faculty Marketing and Communications Demonstrator (5 people)
- Faculty Master's Program Demonstrator (Child Culture 3 people, Cultural Mediation 3 people)

DUTIES OF THE DEMONSTRATOR

The demonstrator is obliged to perform the tasks entrusted to them accurately, on time, and to the best of their ability.

Possible tasks of the demonstrator:

- assisting in data analysis and research methodology tasks,
- preparing the materials necessary for practice,
- assisting with departmental programs,
- entering written material into computers,
- assisting with professional programs organized by the department,
- supervising exams in the presence of instructors,
- holding study groups,
- assisting with other student questions.

PLACE, TIME AND METHOD OF SUBMITTING APPLICATIONS

Through the study system, using the application template found in the "Requests" submenu of the "Administration" menu, **from 8:00 a.m. on February 23, 2026, until 11:59 p.m. on March 1, 2026.** Any missing information may be submitted **until 11:59 p.m. on March 10, 2026.** No new applications may be submitted during the period for submitting missing information! Failure to meet deadlines will result in forfeiture of rights.

To be successful, applicants must complete the Scientific Demonstrator Scholarship Application Form available on the ELTE TÓK HÖK website, including a brief description of the demonstrator's duties and the recommendation and signature of the instructor.

The application form must be uploaded by the applicant in **JPG, PDF, JPEG, PNG, or JFIF format.** Documents uploaded in any other format (.doc, .docx) will be rejected by KÖB. **The instructor must sign the form by hand, date it, or provide a verifiable electronic signature,**

which means that the Committee will not accept signatures marked with an "s.k." or signatures inserted using image editing software. In the absence of the instructor's signature, the Committee will not accept the application.

REPORTING REQUIREMENTS

Students who are awarded the scholarship will serve as the demonstrators during the spring semester. **They are required to submit two reports on their activities using the teaching assistant report form available on the ELTE TÓK HÖK website, which must be completed in full.**

The deadline for the first report is April 10, 2026, and for the second report is May 10, 2026. Reports must be uploaded by 11:59 p.m. in all cases. The May report may include a preliminary confirmation by the instructor of the activities to be completed as planned by the end of the exam period. The reports must include a brief description of the activities broken down by hour, signed by the instructor. Reports will be evaluated based on performance. **It is not possible to supplement reports.**

The KÖB will consider the report invalid if the student does not submit their reports by the specified deadlines, or if the reports are missing the instructor's signature or a description of the activities performed.

The report must be uploaded in **JPG, PDF, JPEG, PNG, or JFIF format**. Reports uploaded in a different format (.doc, .docx) will be rejected by the KÖB.

The instructor must sign the report by hand, date it, or provide a verifiable electronic signature, which means that the Committee will not accept signatures marked with an "s.k." or signatures inserted using image editing software. In the absence of the instructor's signature, the Committee will not accept the application.

Application process:

Application process	The applicant must submit their application by the end of the application period (see where, when, and how to submit your application). The application is considered submitted when it
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	appears under the Neptun – Administration menu – Applications • menu item – Submitted applications tab. Failure to meet the deadlines will result in forfeiture of rights.
Supply deficiency	• You can only supply your deficiencies once. You can't submit a new application during the supply • deficiency. If you don't finalize your application by the end of the supply • deficiency (the application period), the Committee will review it based on the current information. The Committee can only consider certificates uploaded using the Attachment button next to each field. Documents that are uploaded to the Document Repository but are not attached to the application using the Attachment button will not be considered by the Committee.
Evaluation	• Applications are evaluated and compiled by an operational committee appointed by KÖB, but the final decision is made by • KÖB. Applications are evaluated by KÖB based on the activities indicated in the Neptun application.
Appeal	• An appeal against the decision may be lodged within 15 days of receipt, which must be sent from the student's email address stored in the Neptun system to the email address of the Student Appeals Committee (hjb@kancellaria.elte.hu).



Transaction

- The scholarship will be determined based on the report submitted in the previous month.
- The scholarship can be ordered to pay in two months (May, June). The amount of the scholarship awarded will be determined jointly by the members of KÖB depending on the work/activity performed. The awarded grant can only be paid out if the applicant's (default) bank account number, tax identification number, and place of residence (in Neptun: permanent address) are listed in Neptun. If any of this information is missing, payment will not be possible. If the applicant does not enter or correct the data necessary for payment in Neptun by the third payment attempt, they will lose their entitlement to the scholarship awarded to them (Student Requirements System, Section 97 (9)).

- Monthly scholarship available:

Number of hours	Sum
2-4 hours	5000 Ft
5-7 hours	8000 Ft
8-10 hours	11 000 Ft
11-13 hours	14 000 Ft
14-16 hours	17 000 Ft
17-19 hours	20 000 Ft
20-23 hours	23 000 Ft
23+ hours	egyéni (max. 30 000 Ft)

The maximum scholarship available for a report is HUF 30,000.

The committee may deviate from the amount described above in some cases. If the amount available for use from the ISZTK budget exceeds the payment, the Faculty Scholarship Committee will reduce the grant by a percentage/range so that it remains within the available

budget.

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Reporting obligation	• Students who are awarded the scholarship will be demonstrators during the spring semester. They must submit two reports on their activities, completing the demonstrator report form in full. • The report due in May must include a preliminary confirmation of the activities to be completed by the instructor by the end of the exam period. • Reports must include a brief description of the activities broken down by hour, signed by the instructor. • Reports are evaluated based on performance. It is not possible to supplement the report. • The report must be uploaded in JPG, PDF, JPEG, PNG, or JFIF format. Reports uploaded in other formats (.doc, .docx) or of a different length will not be accepted by KÖB.

The applicant declares, aware of their criminal liability, that the information provided on the application form is true and that the attached certificates are genuine. The applicant acknowledges that in the event of false information being provided, the Faculty will initiate disciplinary proceedings against them, which may result in the termination of their student status.



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KARI ÖSZTÖNDÍJBIZOTTSÁG

For further information and questions regarding applications, please contact Barnabás Magyar, Applications Officer, at palyazat@tokhok.elte.hu.

ELTE TÓK Faculty Scholarship Committee